



## MARVELLOUS'12 TRADER APPLICATION FORM

PLEASE READ ATTACHED TRADER TERMS & CONDITIONS BEFORE COMPLETING

Company Name

Address

Tel  Email

Full description of Products / Services (Your enquiry will be taken on the basis of the information given. You will not be able to display or offer items not listed)

Size of Pitch required

Does your equipment require power? Yes / No

**Please note: NO PETROL GENERATORS will be allowed on site**

If yes, please give details.

Please return this form to

Marvellous Festivals Ltd, 39 King Street Lane, Winnersh, Berkshire, RG41 5AX

I/We the undersigned have read and understand the Terms and Conditions and agree to abide by them if the application is accepted.

Name  Date

Signature

## **Terms and Conditions**

The festival gates will open to the general public at 4pm on Friday 20<sup>th</sup> July 2012. All stalls must be set up by 12pm on Friday at the latest.

### **1. Applications**

All applications must be submitted on the application form and be accompanied by a photograph showing trade unit or stand. After we have received your application form, you will receive a letter of acceptance or rejection accordingly. Should your application be accepted, you will also receive a contract to be signed and returned.

Only those products or services described on the application form are eligible to be exhibited or sold.

Pitch fees will be determined by the size of the pitch and the merchandise being sold.

The event organisers reserve the right to refuse any application without explanation.

### **2. Pitch allocation**

Allocation of space is at the discretion of the organisers. The organisers reserve the right to make changes to pitch assignment when necessary. Once a site has been allocated, no relocation will be permitted unless deemed necessary by the organisers. Unauthorised relocation will result in the removal of the unit from the festival.

### **3. Payment Terms**

50% of the total fee is payable on return of the signed contract. The balance is due 28 days before event. If payment has not been received by the deadline the vendor may lose the deposit and pitch.

### **3. Cancellation by Vendors**

Should the applicant wish to withdraw his/her application for any reason there will be a cancellation/administration fee of 50% of the total site fee. There will be no refunds given for cancellations made within 28 days of the event. The contract can only be cancelled by informing Marvellous Festivals in writing.

### **4. Exclusive Right**

The granting of pitch space does not guarantee the vendor sole right of selling their particular commodity or service unless the organisers approve such agreement in writing.

## 5. Power requirements

Any power requirements must be stated accurately on the application form. Failure to provide this information may result in an inadequate supply of cables or connections. Vendors will be asked for a contribution toward the cost of the diesel.

**Please note that no petrol generators will be allowed on site.**

## 6. Insurance, risk assessment and food hygiene certificate

A certificate of insurance, food hygiene (where appropriate) and a risk assessment must be provided no later than 28 days before the event. Failure to provide this documentation will result in loss of deposit and pitch.

## 7. Vendor Passes

Unless agreed otherwise in writing, vendors will receive 3 trader passes for each stall. Each ticket will need to be exchanged for a wristband on arrival. This wristband is not transferable between staff. Further tickets for friends and family can be purchased at 25% discount.

**NO GLASS OR CANS CAN BE SOLD AT THE FESTIVAL**